

Application for Permit to Install Gates



Gresham Fire Department
Fire Marshal's Office
1333 NW Eastman Pkwy
Gresham, OR 97030
Ph: 503-618-2355
Fax: 503-666-8330

Gresham Fire Department Use Only

Total Cost of Permit: \$ _____ Date: _____ Permit #: _____
Receipt #: _____ Reference #: _____ Electrical Permit #: _____ Appeal: ☐ Yes ☐ No

Plans must be submitted to the Fire Marshal's Office and approved before installation. Listed fire gate system shall be installed in accordance with the terms of their listing and manufacturer's instructions.

Building Name: _____ Occupied as: _____
Address: _____
Suite # _____

Installation

- ☐ New
- ☐ Addition
- ☐ Alteration
- ☐ Remove
- ☐ Repair

System Type

- ☐ Electric
- ☐ Manual
- ☐ In Existing Building
- ☐ New Construction

Total Work Area _____ sf No. of Systems _____

Description of Work: _____

Installing Company Information

Applicant Name: _____
Company Name: _____
Address: _____
City, State, Zip: _____
Phone/Fax: _____
Email: _____
Mail Permit to: _____

Installer Certificate of Fitness Information

Same as Applicant ☐ Yes Cert #: _____
☐ No (complete information below)
Name: _____
Company Name: _____
Cert #: _____
Phone: _____

Applicant: _____
Name Signature Date
Inspector: _____
Name Signature Date



1333 NW Eastman Parkway, Gresham, Oregon 97030-3813
Phone 503-618-2355 • Fax 503-666-8330
www.greshamoregon.gov

Gate Policy

It will be the policy of the Gresham Fire Department to allow gates across fire access roads when, in the opinion of the Fire Marshal, the gates would not create an unreasonable impact to fire and life safety. Gates shall be installed maintaining the required access width (20' min) or height (13'6" min) and be signed as NO PARKING FIRE LANE.

Primary access gates that are electrically operated shall have a Knox Box with either a toggle switch or pressure switch inside. The box with the switch shall be positioned immediately adjacent to the access pad/card panel or in the most convenient location as determined by the Fire Marshal for fire department access.

Gates shall "fail" open when activated by the switch and remain open until the system is reset. All electronic gates shall "fail" open during power outages. Primary access gates that are constructed to accept a padlock shall have a Knox Padlock (Model 3770 with Fire/Red ID option) installed.

Contact Fire Administration at GFD@GreshamOregon.gov or 503-618-2355 with questions.

To order Knox products visit: <https://www.knoxbox.com>.

Credit Card Payment Instructions

Type GreshamOregon.gov/Services/Pay-Your-Bill-Online in your web browser.

Go to the Misc. Charges tab and click the Pay Now button.

Utility Bills	Business and Rental Licenses	Misc. Charges	Permit Fees	Sponsorships and Donations
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Pay now ➤

- For miscellaneous fees and services such as code violations, fire inspections, and rental housing violations.
- Pay by phone at 1-844-813-4738; an **additional fee** will apply for phone transactions.

Click Miscellaneous.

Miscellaneous ➤

In the dropdown menu, choose Fire Department Fee.

Enter an invoice number or description of payment, such as Public Records Request.

Enter your organization or your name in the Customer or Account Number and Name on Invoice boxes.

Fill in the payment amount.

Enter your phone number and email address.

Miscellaneous

For miscellaneous fees and services such as code violations, fire inspections and rental housing violations.
[Click for more information.](#)

For electronic payments using ACH or EFT (Automated Clearing House/Electronic Funds Transfer) from your checking or savings a transaction fee of \$1.95 is charged; no limit on payment amount. For payment with a credit or debit card there is a per transaction fee of 2.5% with a \$2.95 minimum fee.

Miscellaneous *

Customer or Account Number

Invoice or Bill Number *

Name on Invoice *

Amount *

Phone Number *

Email Address *

Confirm Your Information ➤

Click Confirm Your Information - Add Selected Invoices – Proceed to Payment.

Choose your payment method and click Continue to Payment Information.

Enter your payment information and click Continue to Review Payment.

Click Process Payment when you are ready to make the payment.