CITY OF GRESHAM
URBAN DESIGN & PLANNING

**TYPE II APPLICATION
(DRC)**

1333 NW Eastman Parkway, Gresham, Oregon 97030
www.GreshamOregon.gov/UDP

Pre-Application Conference
If required, the applicant attends a pre-application conference with City staff to learn about process and receive a preliminary review of the proposal's compliance with code standards.
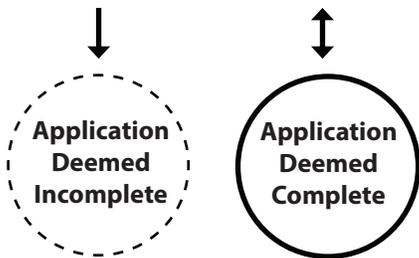
(1)

(2)

Application Submitted
The application and fee are submitted.

30 days

Completeness Review
The City will review the application and, within 30 days of its receipt, will determine whether the application is complete or incomplete and notify the applicant.

(3)

Application Deemed Incomplete

Application Deemed Complete

(4)

Review of Application & Public Notice Period
The site is posted with a notice of the proposal and the City mails notice to all property owners within 300 feet of the site. Written public comment is accepted by the City for 14 days from date of notice.

60 days

Planning Director Decision
Within 60 days of the City's decision that an application is complete (unless the applicant agrees to a longer time period), the Planning Director will approve, conditionally approve, or deny the application.

(5)

12 days

(6)

Appeal period over and building permits can be submitted